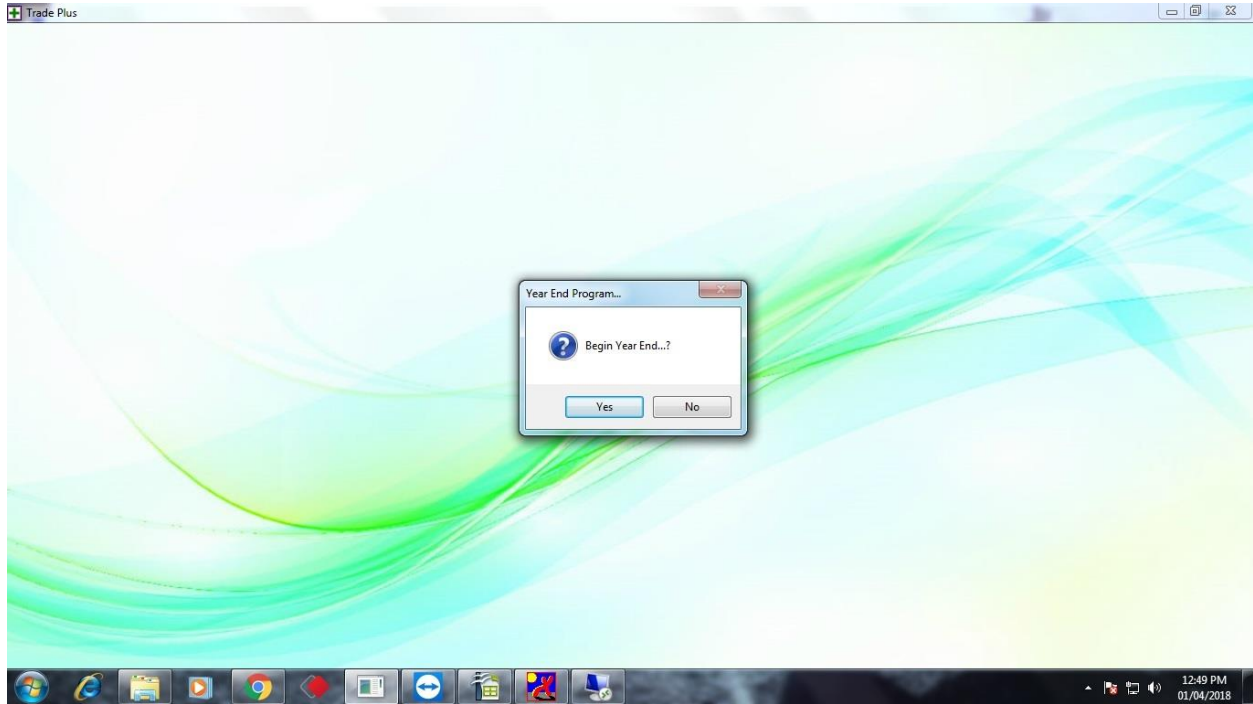


1. Year End

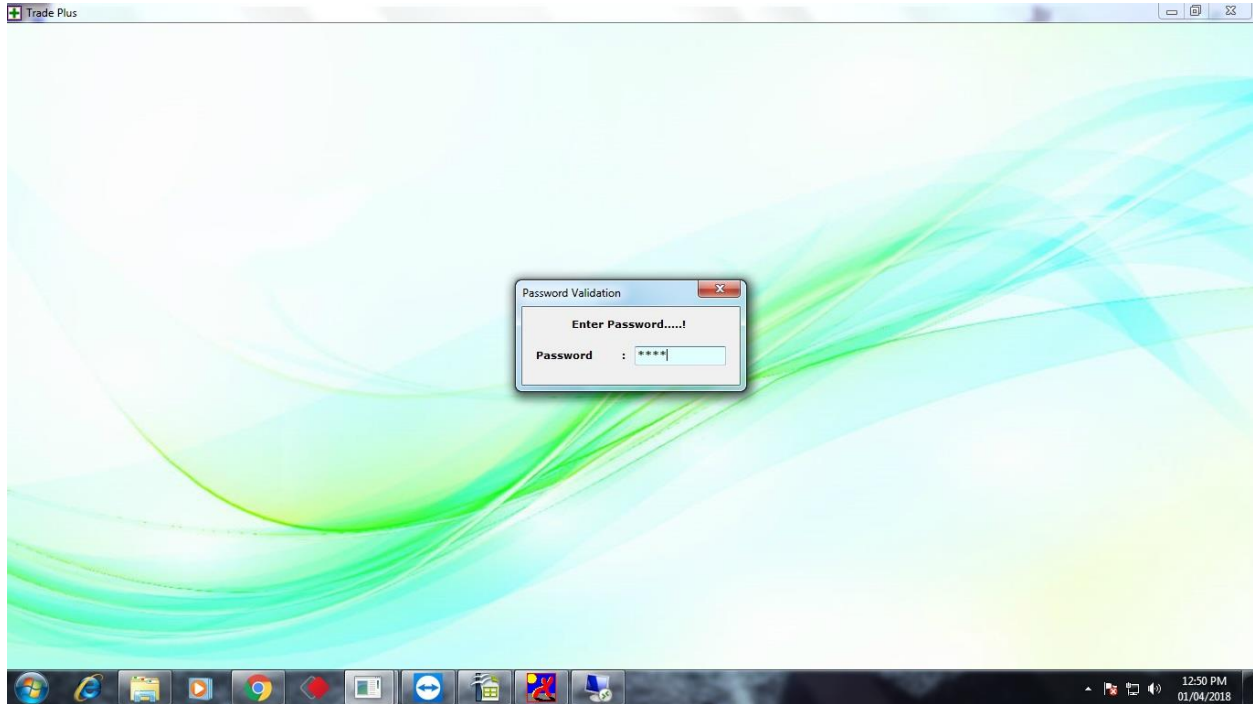
“Begin Year End..?”
---Click Yes



Note: Please Confirm System date between 01/04/2017 to 31/03/2018

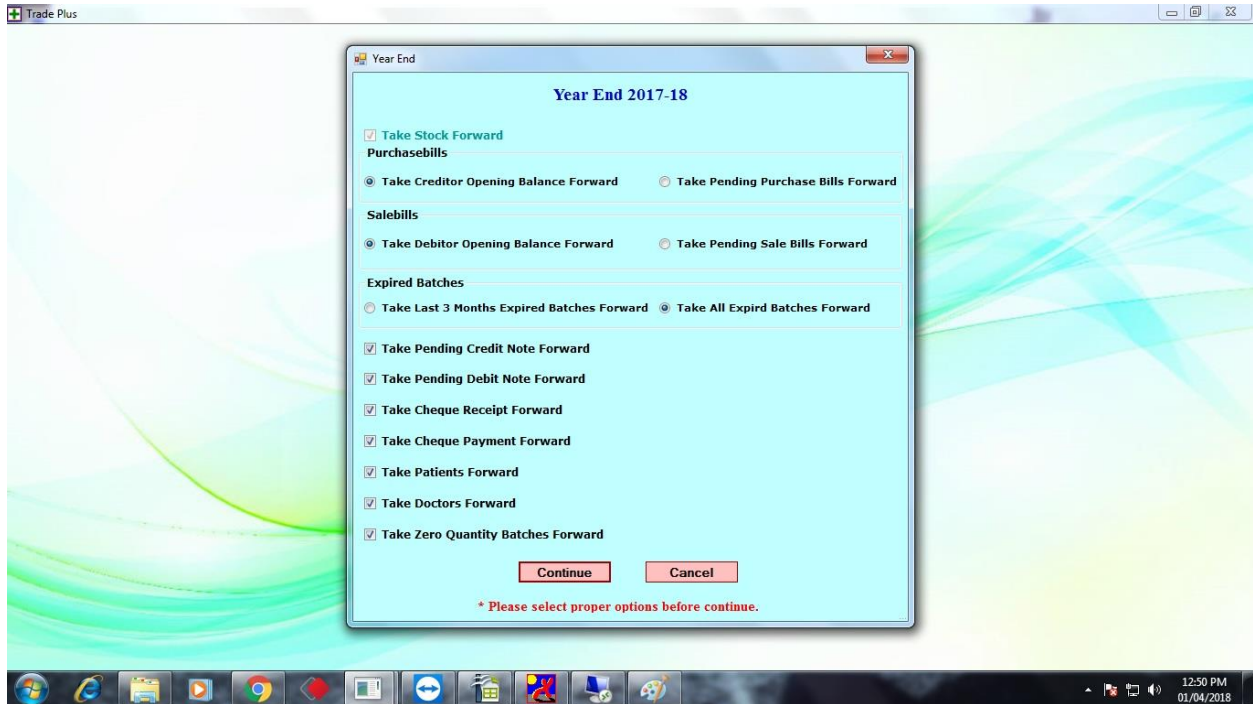
VERY IMPORTANT: PLEASE NOTE THAT ONCE YEAR END IS COMPLETED ALL ENTRIES SHOULD TO BE DONE IN CURRENT YEAR ICON, IF ANY TRANSACTION/ENTRIES ARE DONE USING LAST YEAR PROGRAM/ICONS THEN THOSE ENTRIES WILL NOT GET CARRY FORWARD IN CURRENT YEAR & DAVA INFOTECH WILL NOT BE RESPONSIBLE FOR SUCH TRANSACTIONS.

2. “Enter Password..!!” “dava “ And Press Enter Key



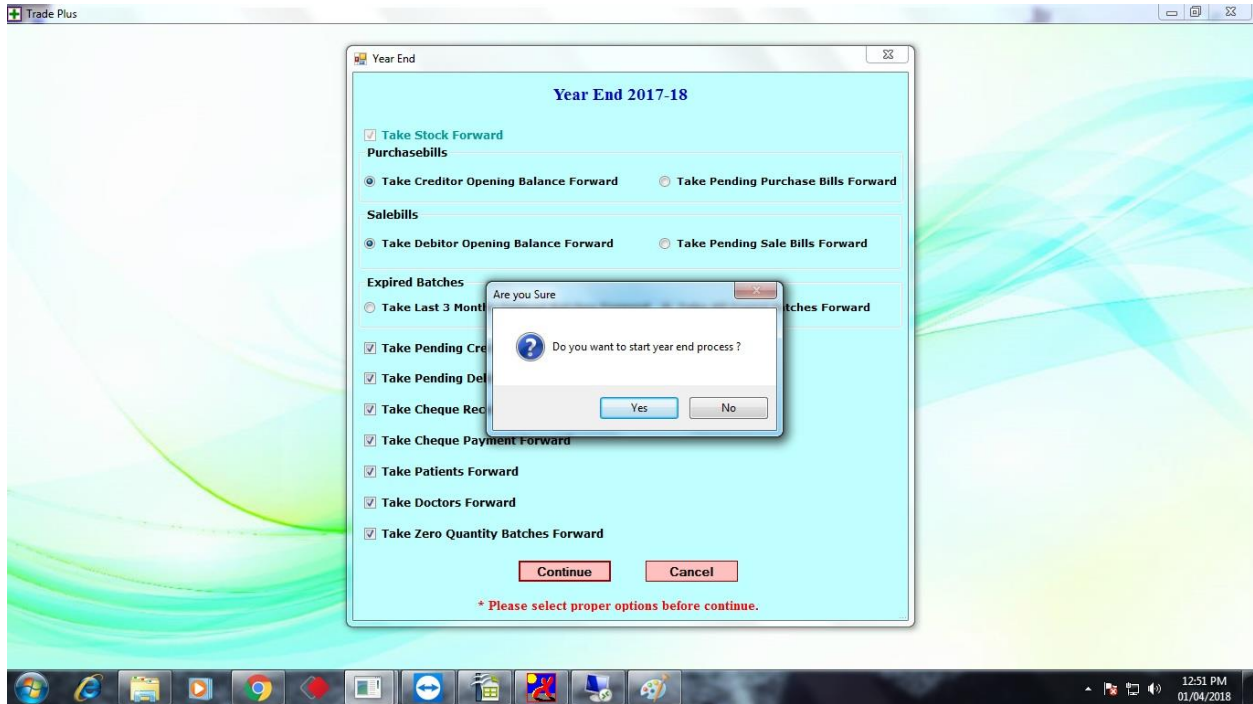
VERY IMPORTANT: PLEASE NOTE THAT ONCE YEAR END IS COMPLETED ALL ENTRIES SHOULD TO BE DONE IN CURRENT YEAR ICON, IF ANY TRANSACTION/ENTRIES ARE DONE USING LAST YEAR PROGRAM/ICONS THEN THOSE ENTRIES WILL NOT GET CARRY FORWARD IN CURRENT YEAR & DAVA INFOTECH WILL NOT BE RESPONSIBLE FOR SUCH TRANSACTIONS.

3.Plz Select Proper Option And Press Continue



VERY IMPORTANT: PLEASE NOTE THAT ONCE YEAR END IS COMPLETED ALL ENTRIES SHOULD TO BE DONE IN CURRENT YEAR ICON, IF ANY TRANSACTION/ENTRIES ARE DONE USING LAST YEAR PROGRAM/ICONS THEN THOSE ENTRIES WILL NOT GET CARRY FORWARD IN CURRENT YEAR & DAVA INFOTECH WILL NOT BE RESPONSIBLE FOR SUCH TRANSACTIONS.

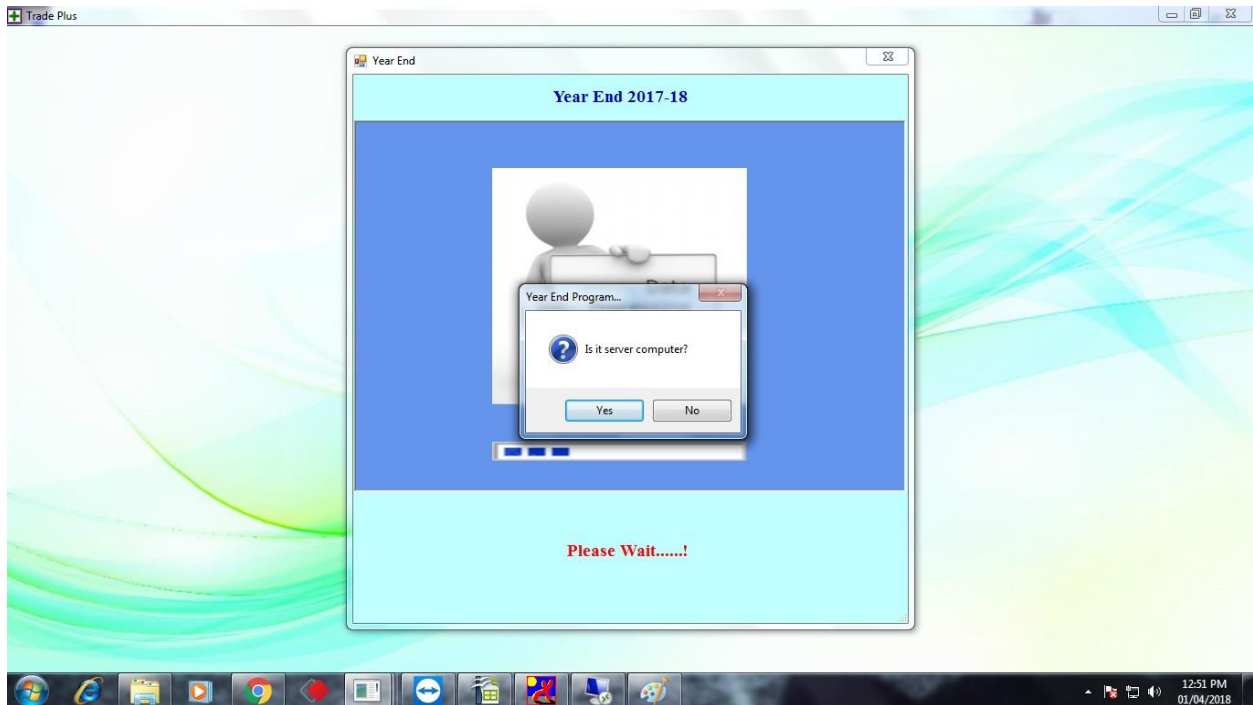
4. Click Year End Process Press “Yes”



VERY IMPORTANT: PLEASE NOTE THAT ONCE YEAR END IS COMPLETED ALL ENTRIES SHOULD TO BE DONE IN CURRENT YEAR ICON, IF ANY TRANSACTION/ENTRIES ARE DONE USING LAST YEAR PROGRAM/ICONS THEN THOSE ENTRIES WILL NOT GET CARRY FORWARD IN CURRENT YEAR & DAVA INFOTECH WILL NOT BE RESPONSIBLE FOR SUCH TRANSACTIONS.

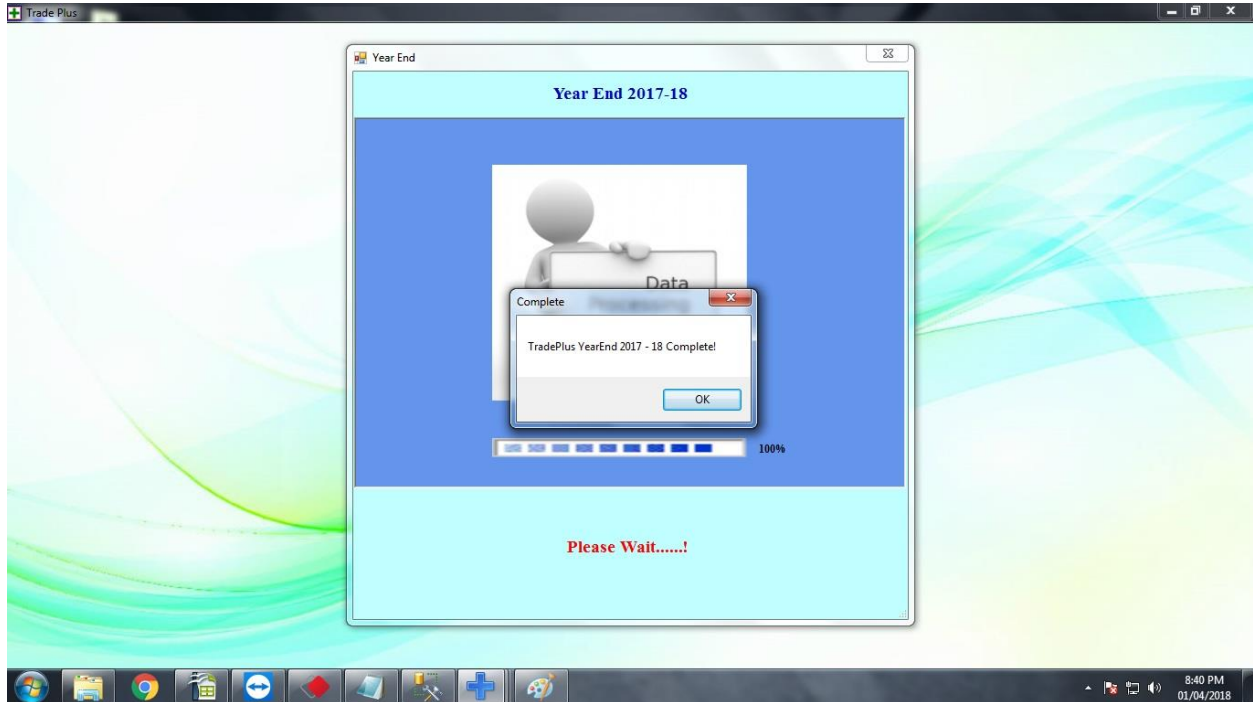
5) “Is it Server.? ” Click “Yes”

- (click “Yes” if it is main or server machine OR Click “No” if it is Clint machine or NComputing Machine)



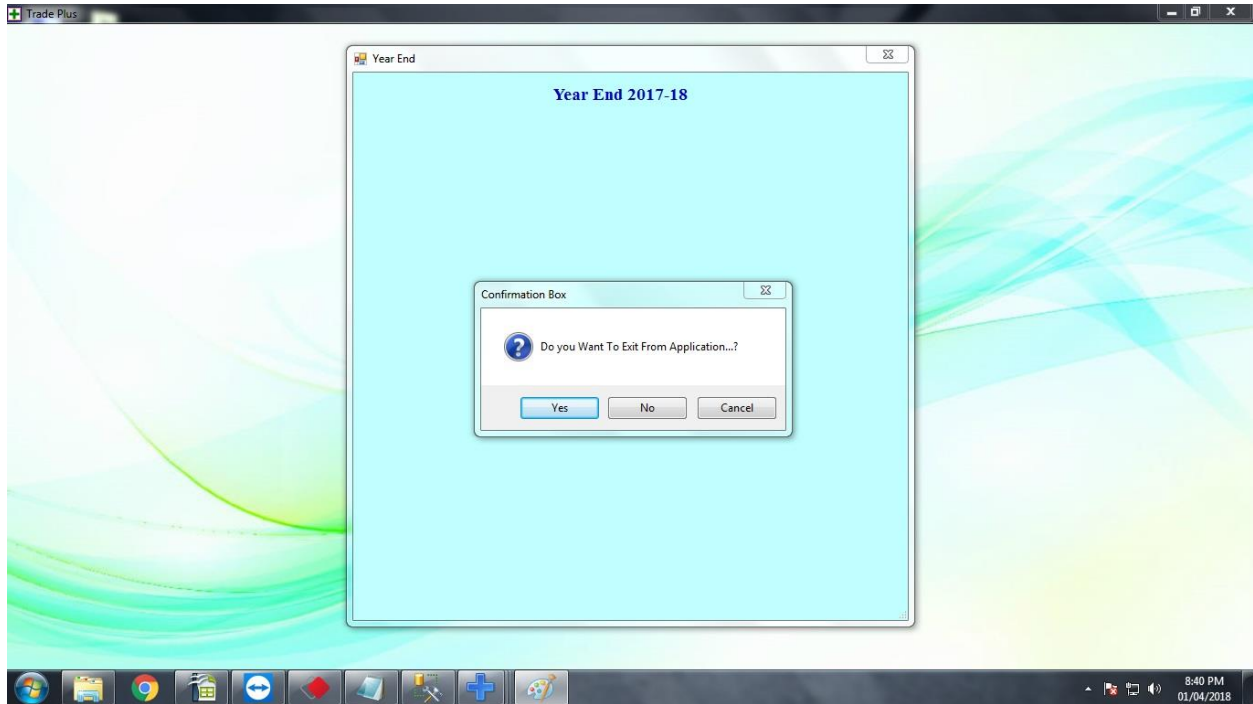
VERY IMPORTANT: PLEASE NOTE THAT ONCE YEAR END IS COMPLETED ALL ENTRIES SHOULD TO BE DONE IN CURRENT YEAR ICON, IF ANY TRANSACTION/ENTRIES ARE DONE USING LAST YEAR PROGRAM/ICONS THEN THOSE ENTRIES WILL NOT GET CARRY FORWARD IN CURRENT YEAR & DAVA INFOTECH WILL NOT BE RESPONSIBLE FOR SUCH TRANSACTIONS.

6)Year End Complete Press Ok



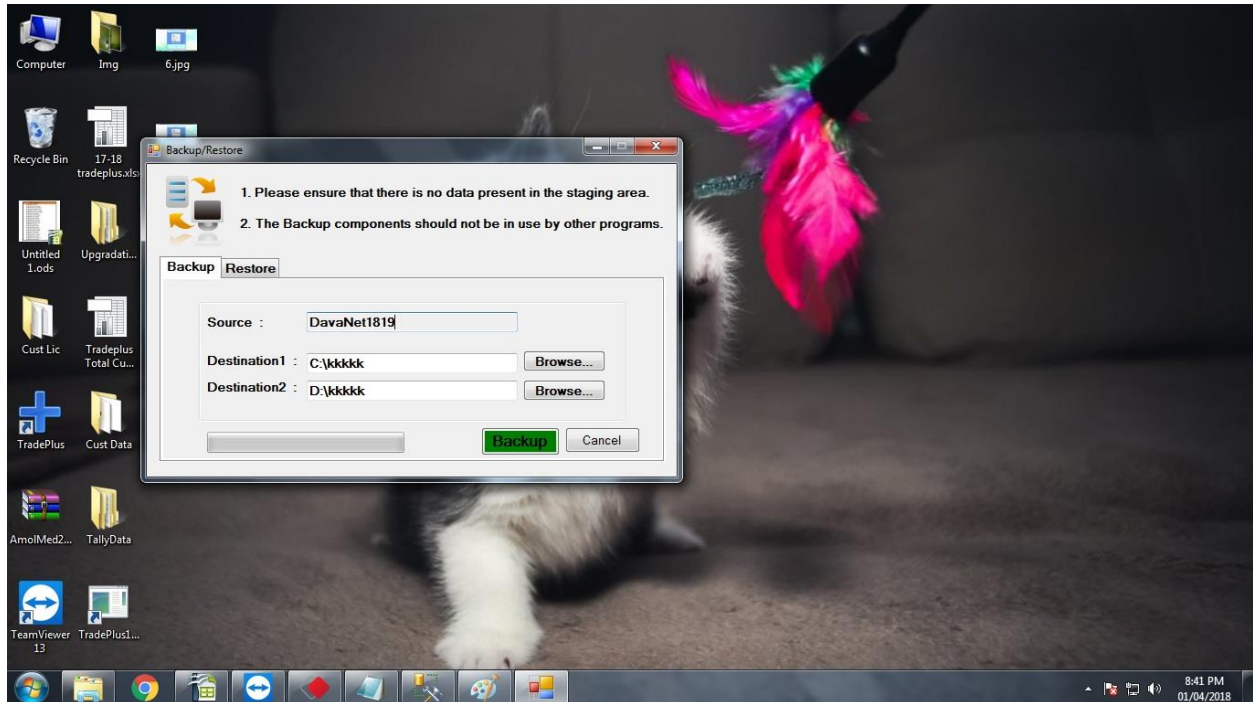
VERY IMPORTANT: PLEASE NOTE THAT ONCE YEAR END IS COMPLETED ALL ENTRIES SHOULD TO BE DONE IN CURRENT YEAR ICON, IF ANY TRANSACTION/ENTRIES ARE DONE USING LAST YEAR PROGRAM/ICONS THEN THOSE ENTRIES WILL NOT GET CARRY FORWARD IN CURRENT YEAR & DAVA INFOTECH WILL NOT BE RESPONSIBLE FOR SUCH TRANSACTIONS.

7)Do You Want To Exit Application Press “Yes”



VERY IMPORTANT: PLEASE NOTE THAT ONCE YEAR END IS COMPLETED ALL ENTRIES SHOULD TO BE DONE IN CURRENT YEAR ICON, IF ANY TRANSACTION/ENTRIES ARE DONE USING LAST YEAR PROGRAM/ICONS THEN THOSE ENTRIES WILL NOT GET CARRY FORWARD IN CURRENT YEAR & DAVA INFOTECH WILL NOT BE RESPONSIBLE FOR SUCH TRANSACTIONS.

8)Take Backup



VERY IMPORTANT: PLEASE NOTE THAT ONCE YEAR END IS COMPLETED ALL ENTRIES SHOULD TO BE DONE IN CURRENT YEAR ICON, IF ANY TRANSACTION/ENTRIES ARE DONE USING LAST YEAR PROGRAM/ICONS THEN THOSE ENTRIES WILL NOT GET CARRY FORWARD IN CURRENT YEAR & DAVA INFOTECH WILL NOT BE RESPONSIBLE FOR SUCH TRANSACTIONS.